Dear Professor Harrison,

I'm writing to inform you about an exciting job opportunity for current seniors and recent graduates: the assistant editor position at Foreign Affairs magazine. The assistant editor position is a full-time, paid role (based in New York City) offering exceptional training in serious journalism. The assistant editor has substantial responsibility and is involved in all aspects of the editorial process. Applicants typically include recent graduates of undergraduate and master’s programs. The ideal candidate will have an interest in international relations, a flair for writing, and a facility with the English language.

The position lasts for one year, starting in July or August. Previous assistant editors have gone on to careers in a variety of fields, including journalism, academia, and government.

Please encourage your students to consider applying. The application process can be found online at http://www.foreignaffairs.com/about-us/employment. Any questions should be sent to editor@foreignaffairs.com.

Best regards,

Christine

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Christine Clark
Editorial Assistant